

VILLAGE OF HOLLY

Karl Richter Center

300 East Street

Holly, MI 484442

Phone: (248) 634-9571

Fax: (248) 634-4211

www.hollyvillage.org

PERMIT # _____

DATE OF ISSUANCE _____

PERMIT TO CONSTRUCT OR MAINTAIN WITHIN THE RIGHT OF WAY

The _____ hereby applies for a permit to **CONSTRUCT OR MAINTAIN** or **TEMPORARILY CLOSE A VILLAGE STREET** within the part of the right of way under the jurisdiction of the Village of Holly as follows:

(Name and location of road)

For a period commencing _____ and ending _____ (not to exceed six months): a detailed description of the desired facility and/or activity is as follows: (Include size, length, type of facility), if underground indicate depth below surface; if parallel to road indicate from inside edge of facility to edge of pavement, if crossing under roadbed, describe method.

The above stated intentions will be carried out in accordance with plans, specifications, map and statements filed with the Village, and the above named applicant agrees to do the following:

1. To notify the Village prior to commencement of construction or maintenance operations and thereby assumes responsibility along with the applicant, for any provisions of this application which apply to him.
2. Any and all construction proposed under this permit shall meet all requirements of the Village, together with the Supplemental Specifications set forth with this application for permit.
3. Save harmless the Village against any and all claims for damages arising from operations covered by this application and furnish proof of insurance coverage for the term of the permit issued. Insurance coverage shall be for public liability, property damage and workman's compensation at limits deemed acceptable to the Village.
4. Surrender the permit, surrender all rights hereunder, cease operations; and remove, alter, relocate at applicant's own expense the facilities for which this permit is granted whenever ordered to do so by the Village because of the need for the area covered by this permit for public uses or because of a default in any conditions of the permit. Upon failure to remove, alter, relocate or surrender the facilities pursuant to the order of the village, reimburse the Village for its cost in doing same.

5. Nothing in this Village Permit shall be construed to grant any rights whatsoever to any public utilities whatsoever except as to the consent herein specifically given nor to impair anyway any existing rights granted in accordance with the construction or laws of this State.

Applicant's Name (Print or Type)

Date

Applicant's Signature

Applicant's Address

Telephone Number

City and State

Zip Code

The application as requested above is hereby approved, subject to the conditions to which applicant therein agrees. The obligation to operate, use and/or maintain the facility to the satisfaction of the Village remains in full force as long as the facility exists and is within the right of way under the jurisdiction of the Village. The applicant is obligated to repair any damage to the road and right of way which is a result of the facility and which occurs or appears after the permit license is released.

BOND \$ _____

PAVEMENT REPLACEMENT FEE \$ _____

PERMIT FEE \$ _____

SIGN FEE \$ _____

PROOF OF INSURANCE REQUIRED

YES _____

NO _____

Pavement and replacement fees are estimated.

NOTE: The permit does not relieve applicant from meeting any applicable requirements of law or other public bodies or agencies.

Director of Public Works, Village of Holly

Date

APPROVAL VALID FOR SIX (6) MONTHS AFTER ABOVE SIGNED AND DATED.

Remove and retain for your records.

SUPPLEMENTAL SPECIFICATIONS

1. **INTENT:** Since a permit will have to be secured from the Village prior to the start of any construction or maintenance operations proposed by this application, it is the intent of these supplemental specifications to be incorporated as part of the plans or specification required for this proposed work.
2. **EXCAVATION AND DISPOSAL OF EXCAVATED MATERIAL:** The contractor and/or the Utility Company shall provide and place the necessary sheeting, shoring and bracing required to prevent caving, loss or settlement of foundation material supporting the pavement, or any other highway installation such as sewers, culverts, etc. The Contractor and/or Utility Co. shall assume the full responsibility for this protection.

Excavated material shall be stocked in such locations that it does not obstruct vision on the traveled portion of the highway and in such a manner that it will not interfere with the flow of traffic. Sod and topsoil shall be stocked separately from other excavated material. The applicant shall dispose of all surplus and unsuitable material outside of the limits of the highway unless the permit provides for disposal at approved locations within the right of way. In the latter case, the material shall be leveled and trimmed in an approved manner.

3. **BACKFILLING AND COMPACTING BACKFILL:** All trenches, holes, pits, and other excavations shall be filled with sound earth or with sand-gravel if so provided, placed in successive layers not more than 9 inches in depth, loose measure, and each layer shall be thoroughly compacted by tamping and all backfill compaction will be subject to check by the Controlled Density Method (minimum 95%). Restoration shall be such that it will provide a condition equal or better than the original condition and in accordance with current Oakland County Road Commission standards.

Sand-gravel backfill material shall consist of approved back-run sand or gravel or an approved mixture of sand with gravel or stone. All of the material shall be of such size that it will pass through a screen having 2 ½ inch square openings, unless otherwise authorized.

Any excavation within right of way outside traveled portion of road must be maintained until all settlement has occurred and must be restored and seeded or sodded as directed.

4. **CROSSING ROADBED BY TUNNELING OR BORING AND JACKING:** When the pipe is installed by tunneling without cutting the existing pavement, the tunnel shall be adequately sheeted or shored to prevent the sides and top from collapsing or the pavement from settling or cracking. When the pipe is installed by boring or jacking, the leading edge of the pipe must always precede the auger.

The tunnel backfill shall be made tamping a dry mix of lean concrete into place so as to completely fill any voids remaining around the installation. The concrete shall be composed of one part of Portland cement and 10 parts of sand-gravel by volume. Sand gravel shall conform to the requirements given in Paragraph 3. All remaining voids around the installation shall be filled by pressure grouting or another method approved by the Permit Department.

Tunnel and boring and jacking pits shall be at least 10 feet from the edge of the pavement unless otherwise approved.

5. **CROSSING BY CUTTING GRAVEL ROADS:** All trenches are to be back filled with approved material to within 12 inches of surface with the limits of the roadbed. Backfill methods will be as described in paragraph three. All surplus excavated material will be disposed of as described in paragraph three. All surplus excavated material will be disposed of as described in paragraph two. The top 12 inches within the roadbed will be back filled with processed road gravel (M.D.S.H. 22-A). Trenches outside of the roadbed will be back filled in accordance with paragraph three.
6. **CROSSING BY CUTTING PAVEMENT AND TRENCHING:** When this method is approved by the Permit Department, the pavement shall be cut so that the opening is a minimum of 5' wide and at least 1' wider on each side than the trench. When applicable, Standard Plan for Utility Trenches (E-4-A-37) shall be used as a guide. In no case shall an open cut result in a remaining slab width of less than 5' from patch to an existing joint. The cut shall be made by sawing to a minimum depth of 5". Cuts in concrete residential and commercial drives shall be as above except that the patch width shall be a minimum of 3' and the remaining slab from patch to existing joint to be a minimum of 3'. Backfill shall be made with sand-gravel as specified in paragraph 5. After the backfill has been placed by control density method and thoroughly compacted, the pavement shall be replaced with a temporary surface of approved hot-mixed bituminous material and later replaced with new pavement of the original type and quality by the Permit Licensee unless other provisions are included in the permit.
7. **DEPTH OF COVER MATERIAL:** Pipes shall be placed to a depth that will provide not less than 4 feet of cover between the top of roadway surface and the pipe.
8. **TREE TRIMMING OR REMOVAL:** All trees that may be affected by the proposed construction shall be shown on the plans. The plan must clearly indicate which trees are proposed to be removed, trimmed and/or tunneled. This work, if approved, must be done in accordance with current Village standards, including advance notification of abutting neighbors property owners. A forestry permit will be required for any tree work. Application for a forestry permit should accompany this application.
9. **DISPOSAL OF UNDERGROUND WATER:** Roadside drainage systems – open ditches, storm sewers, etc. – shall not be used for the disposal of water pumped from below the surface of the ground unless specifically allowed by the Village of Holly. Details such as volume and frequency of discharge, erosion control, duration and use and other pertinent information as may be required must be submitted with the application for such permission.
10. Any proposed operation in the right of way not covered by the above specifications, submitted with this application shall be done in accordance with additional specifications or instructions deemed necessary by the Village of Holly or its duly authorized representative.
11. **THE FOLLOWING MUST BE ATTACHED TO PERMIT WHEN APPLICABLE:**
 1. Plans, specifications and location of facility.
 2. Traffic plan in cases of street closures.